

Client Health & Safety Responsibilities Information

Under current UK legislation, specifically the Management of Health and Safety at Work Regulations and the Conduct of Employment Agencies and Employment Businesses Regulations, you have certain responsibilities for the Health and Safety of randstad's temporary workers. For the avoidance of any doubt some of these responsibilities are set out below:

- Whilst working under your supervision and control, temporary workers must be awarded the same protection from risks to health & safety as that of your directly employed staff including:
 - Ensure that our workers understand your systems of work and the action to take in the event of an emergency e.g. fire evacuation
 - Undertake Safety Inductions with our workers
 - Ensure that you allocate, maintain and make available to our workers suitable and sufficient Health, Safety, Welfare & Environmental resources e.g. First Aid
 - Be responsible for the direction, control and supervision of our workers whilst on assignment
 - Ensure our workers are aware of and follow all of your work policies, procedures, rules, requirements of risk assessments and instructions at each of your locations
 - Carry out briefing's to our workers on all of your relevant Health, Safety and Environmental Policies, procedures, risk assessments and Safe Systems of Work etc. to provide any relevant training and to update this as necessary
 - Select and issue task/hazard specific suitable Personal Protective Equipment (PPE) to our workers and provide relevant information and training on its use

You should also:

- Provide us with information on special qualifications or skills which each role would require and on any special features or specific risks at your workplace that are likely to affect the Health or safety of the worker
- Report, maintain records and inform the relevant authorities and randstad of all accidents, incidents, near misses and reportable events relating to our workers
- Where necessary, conduct health surveillance on our workers prior to commencement of and for the duration of the placement

If you are not able to meet all of the above expectations you **MUST** inform your randstad contact immediately.

Please confirm by email to your randstad Contact that you have read and understood the above information.

In the event that randstad does not receive written confirmation from the Client, the Client will be deemed to accept the above terms by the introduction and engagement of our Worker(s).

Role/Assignment specific requirements

For every **new** assignment the following information must be confirmed to your randstad contact, this will enable us to pass the information to the Worker(s):

- a) Are there any particular risks or health hazards specific to this placement that our Worker(s) should be made aware of? (This may include night working, lone working, working with vulnerable people without support, working with people with challenging behaviour, working with hazardous machinery or chemicals or in hazardous environments)
- b) If yes to a) what procedures are in place to prevent or control these risks?
- c) Where applicable, will you supply our worker(s) with task specific, sufficient and maintained PPE?