

## **Key Information Document - PSC - Randstad Education/Healthcare**

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 4566 5333 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

### **General Information**

<b>The legal name of our employment business is:</b>	Randstad Solutions Limited
<b>Your employer is:</b>	The PSC company you are employed by
<b>Your PSC will be engaged by us on a:</b>	Contract for Services
<b>And your PSC will be paid:</b>	Weekly
<b>The minimum rate of pay will be:</b>	As agreed per assignment
<b>We are required by law to make the following deductions from this payment:</b>	1. When outside of IR35: none 2. When inside IR35: income tax and national insurance
<b>And will also make the following non-statutory deductions and costs:</b>	None
<b>Your PSC may also be charged the following fees for goods or services:</b>	£41.51 for a DBS check where this is required for your role (one-off)
<b>Your paid holiday entitlement from us is:</b>	None
<b>Additional benefits from us:</b>	None

Please see the following page for an example weekly pay

### Example Weekly Payment

<b>Example rate of pay:</b>	£1500 (5 days @ £300 p/day)
<b>Deductions from your wage required by law:</b>	<ol style="list-style-type: none"> <li>1. If outside IR35: None</li> <li>2. If inside IR35: £300.00 income tax and £68.66 national insurance</li> </ol>
<b>Any other deductions or costs from your wage:</b>	None
<b>Any fees for goods or services:</b>	None
<b>Example net take home pay:</b>	<ol style="list-style-type: none"> <li>1. If outside IR35: £1500</li> <li>2. If inside IR35: £1131.34</li> </ol>

### Signing on as a Personal Service Company

This document explains your pay information if you engage as a personal service company. If you engage with an employment business as a personal service company, then you can opt out of being covered by the Conduct Regulations.

The opt out must be given in writing to the employment business by both the PSC and the person being supplied to do the work. The employment business cannot encourage you to do this and it must be your own decision.

Agency workers placed in roles working with, or caring for, vulnerable persons cannot opt out of the Conduct Regulations.

This document is for information only and does not qualify as an agreement for opting out of the Conduct Regulations.